

EMPANELMENT OF REGISTERED/RENEWAL OF TECHNICAL PERSONNEL

In pursuance to the para 101, 102, 103, 104, 105, 106, 107, 108 of the Assam Notified Urban Areas (Other than Guwahati) Building Rules, 2014. Rangia Municipal Board has decided to empanell Registered/renewal of Technical Personnel in the categories of as mention below for the year 2020-21

- 1.Architect, 2.Civil Engineer, 3.Electrical Engineer, 4.Structural Engineer, 5.Supervisor, 6.Town Planner,
- 7.Landscape Architect, 8.Urban Designer, 9.Engineers for Utility Services, 10.Geo-technical Engineers

The interested parties may collect the application form at cash payment of Rs. 100.00 from the office of the undersigned with effective from date 14/08/2020, 10.00 A.M. The last date of submission of the filled up applications alongwith required documents is 31/08/2020, 3.00 P.M.

List of Documents to be submitted at the time of application.

- 1) Technical qualification certificate
- 2) Certificate of incorporation of Firm/ Company (if applicable)
- 3) Copy of PAN/ TAN card (as applicable)
- 4) Registration certificate from Council of Architecture (in case of Architect)
- 5) Audited Income Tax Return for last 3 years.
- 6) Copy of Trade Licence (as applicale)

Note:- a) All the documents should be serially numbered and self attested.
b) A notarised undertaking regarding authenticity of the documents submitted along with the application.

The Rangia Municipal Board, Rangia reserves the right to (a) accept or reject any/all EOIs submitted by parties; (b) cancel the process at any time without any liability and assigning any reason thereof.

GUIDELINES FOR THE QUALIFICATIONS AND COMPETENCE IN RESPECT OF THE PROFESSIONALS

101. Essential requirements.—

Every building/development work for which permission is sought, shall be planned, designed and supervised by registered professionals. The registered professionals for carrying out the various activities shall be, — (a) architect, (b) engineer, (c) structural engineer, (d) supervisor, (e) town planner, (f) landscape architect, (g) urban designer, and (h) utility service engineer. Requirements of registration for various professionals by the Authority or by the body governing such profession and constituted under a statute, as applicable for practicing within the territorial limit of the concerned urban local body shall apply:

Provided that no such license/ enrollment of technical personnel shall be necessary for various works of building permit in case of boundary walls, residential single storey Assam Type building upto plinth area of 140 sq m and commercial building of single storey Assam Type upto plinth area of 75 sq m. However, considering the topography and other peculiar nature of plot and proposed construction, the Authority may require such schemes to be submitted by the licensed/ enrolled technical personnel.

102. Requirements for registration and competence of professionals. —

(1) Architect.—

(a)The minimum qualifications for an architect shall be the qualifications as prescribed for in the Architects Act, 1972

for registration with the Council of Architects.

(b) The registered Architect shall be competent to carry-out the work related to the building/ development permit as given below:—

- (i) all plans and information connected with building permit except engineering matters related to multistoried/ special buildings specified in these rules;
- (ii) issuing certificate of supervision and completion of all buildings pertaining to architectural aspects;
- (iii) preparation of sub-division/layout plans and related information connected with development permit of area upto 1 ha for metropolitan cities and 2 ha for other places;
- (iv) issuing certificate of supervision for development of land of area upto 1 hectare for metropolitan cities and 2 ha for other places.

(2) Civil Engineer. —

(a) The minimum qualification for an Engineer shall be graduate in civil engineering/architectural engineering of recognized Indian or foreign university, or the Membership of the Institute of Civil Engineering Division/ Architectural Engineering Division of the Institution of Engineers (India) or of the statutory body governing such profession, as and when established.

(b) The registered Engineers shall be competent to carry out the work related to the building/ development permit as given below:—

- (i) all plans and information connected with building permit;
- (ii) structural detail and calculations of buildings on plot upto 500 m² and upto 5 stories or 16 m in height;
- (iii) issuing certificate of supervision and completion for all buildings;
- (iv) preparation of all service plans and related information connected with development permit; and
- (v) issuing certificate of supervision of land for all area.

(3) Electrical Engineer .—

(a) The minimum qualification for an Electrical Engineer shall be Graduate in electrical engineering or electrical and communication engineering from recognized Indian or foreign or membership of Institute of Electrical Engineering Division of the Institution of Engineers (India) or of statutory body governing such profession.

(b) The registered Engineers shall be competent to carryout the work related to the building/ development permit as given below:—

- (i) all electrical and Telecom plan connected with the building permit;
- (ii) calculation of requirement of electrical energy power of the building and the sources from which the same shall be met (say ASEB supplies, solar power, wind power etc.)
- (iii) issuing certificate of supervision and completion of the electrical and Telecom plan of the building

(4) Structural Engineer.—

(a) The minimum qualification of Structural Engineer shall be graduate in civil engineering of recognized Indian or foreign university, or Corporate Member of Civil Engineering Division of Institution of Engineers (India), with minimum 3 years experience in the practice of structural engineering with designing and field work.

Note:— The 3 years experience shall be relaxed to 1 year in the case of postgraduate degree holder of recognized Indian or foreign university in the branch of structural engineering.

(b) The registered Structural Engineers shall be competent to prepare the structural design, calculations and details for all buildings and supervision.

© In case of buildings having special structural features, as decided by the Authority, which are within the horizontal areas and vertical limits specified in these rules, shall be designed by the Structural Engineers only.

(5) Supervisor.—

(a) The minimum qualifications for a supervisor shall be a Diploma in Civil Engineering or in Architecture with minimum 5 years experience in building designing, construction and supervision.

(b) The registered Supervisor shall be competent to carryout the work related to the building permit as given below:—

- (i) all plans and related information connected with building permit for residential buildings on plot upto 100sq.m and upto two stories or 7.5 m in height; and
- (ii) issuing certificate of supervision for buildings as specified in these rules.

6) Town Planner.—

(a) The minimum qualification for a Town Planner shall be the graduate/postgraduate degree in Town Planning from recognized Institute or qualifications required for Associate Membership of the Institute of Town Planners, India.

(b) The registered Town Planner shall be competent to carry out the work related to the development permit as given below:—

(i) preparation of plans for land sub-division/ layout and related information connected with development permit for all areas.

(ii) issuing of certificate of supervision for development of land of-all-areas. However, for land layouts for development permit above 5 hectares in area, and for land development infrastructural services for roads, water supplies, sewerage/ drainage, electrification, etc, the registered Engineers for utility services shall be associated.

(7) Landscape Architect.—

(a) The minimum qualification for a landscape architect shall be the Bachelor or Master Degree in landscape Architecture or equivalent from recognised Indian or foreign university.

(b) The registered landscape Architect shall be competent to carry out the work related to landscape design for building/ development permit for land upto 5 ha and above. For smaller areas below the limits indicated above, Association of landscape Architects may also be considered from the point of view of desired landscape development.

(8) Urban Designer.—

(a) The minimum qualification for an Urban Designer shall be the Master Degree in urban design or equivalent from recognized Indian or foreign university.

(b) The registered urban Designer shall be competent to carry out the work related to the building permit for urban design of land areas more than 5 hectares and campus area of more than 2 hectares. He/She shall also be competent to carry out the work of urban renewal for all areas. For smaller areas below the limits indicated above, Association of Urban Designer may be considered from the point of view of desired urban designing.

(9) Engineers for Utility Services.—

For such special type of works connected with the buildings as described in these rules and also specified below, the work of such nature in connection with a building, shall be executed under the planning, design and supervision of competent personnel like registered Mechanical Engineer (including HVAC), Electrical Engineer and Plumbing Engineers for carrying out the work of Air-conditioning, Heating and Mechanical Ventilation, Electrical Installations, Lifts and Escalators and Water Supply, Drainage, Sanitation and Gas Supply installations, or as may be decided by the Authority taking into account the practices of the national professional bodies dealing with such specialised engineering services.

(10) Geo-technical Engineers.—

(a) shall mean a Civil Engineer having at least 2 (two) years experience in soil and foundation engineering under similar soil/ geo-technical / soil condition.

(b) To do all geo-technical investigation related to building construction.

103. Builder/ Constructor entity.—

The minimum qualification and competence for the builder/ constructor entity for various categories of building and infrastructural development shall be as decided by the Authority to ensure compliance of quality, safety and construction practices as required under these rules.

104. Group or Agency.—

When an agency or group comprising of qualified Architect/ Engineer/ Supervisor is practicing, then the qualification and competence of work shall be a combination of the individual qualifications and competence as specified above in these rules, provided the agency shall be licensed by the Authority.

105. Annual Rate of License/ Enrolment Fees of Technical Personnel.—

(1) Architect/ Engineer/ Group/ Agency/Others.

- (a) Rs. 1500.00 (Rupees one thousand five hundred) only per year.
- (b) Rs. 500.00 (Rupees five hundred) only for a single multi storeyed commercial
- (c) Rs. 250.00 (Rupees two hundred fifty) only for a single residential building.

(2) Supervisor.—

- (a) Rs. 1000.00 (Rupees one thousand) only per year.
- (b) Rs. 500.00 (Rupees five hundred) only for single multistoried project.
- (c) Rs. 250.00 (Rupees two hundred fifty only) for a single residential building.

(3) Renewal of license shall be made by the Authority on receipt of annual renewal fee, annual renewal fees to be equivalent to original fees, provided that no renewal of license is permissible for single project.

106. Procedure for Application or License/ Enrolment in the Authority.—

The Architect/ Engineer/ Group/ Agency/ Supervisor may apply in prescribed form no. 19 to the Authority with necessary fees as prescribed for license/ enrollment by the Authority.

107. Duties and responsibilities of Licensed Technical Personnel.—

- (1) It shall be incumbent on every licensed technical personnel in all matters in which he/she may be professionally consulted or engaged, to assist and cooperate with the Authority in carrying out and enforcing the provisions of these rules being at that time.
- (2) Every technical personnel shall in every case in which he may be professionally consulted or engaged be responsible so far as his professional consultations / services are concerned with due compliance of the provisions of these rules being in force at that time.
- (3) When a licensed Technical Personnel ceases to be in the employment for the development work, he shall report the case forthwith to the Authority.
- (4) Licensed technical personnel shall be required to submit an affidavit cum undertaking in Form 23 for designing/ supervision in case of R.C.C. building of above 2nd floor.

108. Penal action against defaulting Architects/ Engineers/ Groups/ Supervisors.—

The Authority reserves the exclusive right to declare black listed, cancel license or take any other action that the Authority may decide to take against the Architect/ Engineers/ Groups/ Supervisors, if found to have been deviated from the professional conduct or has made any misstatement or has misrepresented any material fact or has suppressed any material fact.

(Champak Deka)
Executive Officer,
Rangia Municipal Board.

Memo No.-RMB/BP/RTP/318/2020-21/6900-6909

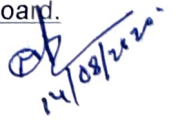
Date:- 14-08-2020

Copy for information:-

- 1 The Director, Municipal Administration, Govt. of Assam, Dispur, Gty.-6.
- 2 The Director, Town & Country Planning, Govt. of Assam, Dispur, Gty.-6.
- 3 The Chairperson, Rangia Municipal Board, Rangia / Sub-Divisional Officer(Civil), Rangia.
- 4 The Deputy Director, Town & Country Planning, Dispur, Gty.-6.
- 5 The Executive Engineer, P.W.D.(R)/NH/PHE/Irri Div. Rangia.
- 6 The A. E. E., P.W.D(R)/P.W.D.(B)/ PHE/IrriSub-Division. Rangia.
- 7 The Executive Engineer, Rangia Municipal Board, Rangia .
- 8 The Assistant Engineer, Rangia Municipal Board, Rangia .
- 9 The Head Assistant, Rangia Municipal Board, Rangia.
- 10 Office Notice Board.



(Champak Deka)
Executive Officer,
Rangia Municipal Board.


14/08/2020